

AJIT SETH



मंत्रिमंडल सचिव
CABINET SECRETARY
NEW DELHI

D.O.No. 5(32)/2010-E&-1(P4)

July 18, 2012

Dear Secretary,

You are aware of the National Data Sharing and Accessibility Policy (NDSAP) issued on 17 March 2012 which envisages proactive dissemination of data collected by all departments/ ministries. There is an urgent need to bring rich data assets into the public domain for the use by civil society for scientific, economic and developmental purposes.

2. Department of Electronics & Information Technology (DeitY) is implementing this policy through National Informatics Centre (NIC) and has created an open data portal data.gov.in. This platform will facilitate publishing the metadata and subsequent data discovery through departmental portals.

3. In order to implement the policy efficiently and effectively, you may take up the following actions within the next one month:

- a) Nominate a senior officer (not below rank of Joint Secretary) as nodal officer.
- b) Consider making the resources available with allocation of small percentage of budget for the purpose of data conversion into digital domain and publishing.
- c) Prepare metadata and classify the data into various types of access viz., open, registered/ authenticated, restricted.
- d) Prepare the negative list as stipulated in the policy (clause 7 of the Policy) and send the same to Department of Science & Technology (DST).

4. DeitY will be organizing a briefing workshop for all nodal officers shortly to discuss the modalities for implementation of NDSAP by your Department/ Ministry.

5. I am enclosing a copy of the policy for ready reference.

With regards,

Yours sincerely,

Ajit Seth
(Ajit Seth)

Encl.: a/a